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## COMMUNITY RELATIONS SECTION 1000

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It will be the policy of the board to keep the community informed of the objectives, achievements, needs, and conditions of the school system. The superintendent of schools will be responsible for initiating and administering a continuous program of communications within the community. The superintendent will utilize school personnel and all media available in discharging his or her responsibility.



**LEGAL REFERENCE:**

Idaho Code Section 33-506

**ADOPTED: 11/27/2007**

**AMENDED:**

This district's board of trustees recognizes that while the parents of some students may be divorced or estranged, both have a right to be informed of and involved in their child's educational process. The board also recognizes that parents who are estranged or divorced may disagree regarding the education of the child, and/or may attempt to limit one another's access to their child. Despite such estrangement, both parents are welcomed and encouraged to participate in the child's education, to the extent appropriate.

Parents are presumed to have joint custody of the student, absent a court order or written agreement between the parents denying or limiting custody for either parent. For the district's purpose, the parent with whom the student resides is presumed to be the custodial parent. If estranged or divorced parents both claim to be the custodial parent, asserting that the student is residing with both parents, enrollment records will be examined. The parent who enrolled the student will be presumed to be the custodial parent until a court order or written agreement between the parties, identifying the custodial parent, is provided to the school.

A parent will only be prevented from participating in his/her child's education if a court order (e.g., divorce decree, custody order, or restraining order) specifically denies visitation rights. If one parent desires that the district comply with such an order, he/she has the obligation to present a copy of the signed order to the building principal. Additionally, the district may prohibit either parent (regardless of custodial status and the language of the court order) from entering the school, or otherwise participating in school-sponsored activities, if he or she disrupts the educational process or his/her presence is detrimental to the morals, health, safety, academic learning, or discipline of the student(s).

### **PROGRESS REPORTS AND STUDENT RECORDS**

Both parents have the right to receive progress reports and review student records of their minor children. If the parents are separated or divorced, progress reports will be sent to the custodial parent with the expectation that he/she will share the report with the non-custodial parent. The district will send copies of the progress report to the non-custodial parent only if that parent submits a written request that it do so.

Both parents have the right to review their minor student's records. However, if the custodial parent advises the district, in writing, to delete the minor child's address from student records supplied to the non-custodial parent, the records will be flagged and the deletion will be made. Any request to review the student's records must comply with the Family Educational Rights and Privacy Act.

### **PARTICIPATION IN PARENT AND TEACHER CONFERENCES**

Both parents are welcome, and encouraged, to participate in parent and teacher conferences, disciplinary meetings or hearings, Individual Educational Program team meetings, and any other

conference called by district personnel regarding the student's education. If the parents are separated or divorced, the custodial parent is expected to share scheduling information with the non-custodial parent. The school will provide scheduling information to the non-custodial parent only if it receives a written request to do so.

### **EDUCATIONAL DECISIONS**

In the event the parents are unable to agree with one another on decisions regarding their student's educational program, including, but not limited to, placement, participation in extracurricular activities, and consent to evaluation and services, the custodial parent's decision will be binding on both parents unless a court order requires otherwise. In the event the educational decision relates to services provided pursuant to the Individuals with Disabilities Education Act, the educational decisions, and the parents' rights and responsibilities, will be pursuant to the statutory requirements.

### **VISITATION WITH THE STUDENT DURING SCHOOL HOURS**

Generally, both parents have the right to attend school programs open to parents and patrons, volunteer in the child's classroom, or visit the child at the school, or otherwise be in the school setting. The parent's right is not negated solely by the fact that he/she is the non-custodial parent. Such visitation will be limited only if the district has received a copy of a court order specifically restricting the parent's access to the child by: 1) denying the parent's visitation rights; or 2) requiring supervision of the parent's visitation with the child. The district does not have the responsibility to supervise visitation between a parent and his/her child and, thus, will not allow parent access in the school setting.

When visiting the school, all parents are required to comply with all district policies and not take any action which disrupts the educational process. All parents visiting the school must check-in with the school office before proceeding to a classroom or other area of the school. If a parent takes any action which the administrator considers to be inappropriate or disruptive to the educational process, he/she may be requested to leave and prohibited from returning.

If a parent wants to visit with his/her child privately, the administrator shall have the authority to grant or deny the request, and, if granted, to determine the place and time of such visit to ensure minimal disruption to the student's participation in class.

### **RELEASE OF THE STUDENT TO SOMEONE OTHER THAN THE CUSTODIAL PARENT**

Only the custodial parent has the right to authorize removal of the child from school property during school hours. If the custodial parent desires that the student be removed by another individual, he/she must inform the school in writing that he/she is authorizing such party to remove the student. Such authorization shall be assumed to be generally applicable, unless the custodial parent specifies that it is limited to a specific date and time.

If the non-custodial parent seeks to remove the child from school, and the custodial parent has not consented, the following steps should be followed:

1. The principal or designee will meet with the non-custodial parent and, in his/her presence, telephone the custodial parent and explain the request. If the custodial parent agrees, the student will be released and the records will reflect that the permission was granted orally. In the event the custodial parent cannot be reached, the principal may make a decision based upon all relevant information available to him/her.
2. If the custodial parent objects to the removal, the principal or designee may allow a visit between the non-custodial parent and student, with the child remaining in the office area for the visit and then returning to class. The non-custodial parent will not be allowed to leave the office area with the student.
3. If the principal or designee has reason to believe that a possible abduction of the child may occur at the school or the parent is disruptive, the superintendent and/or local law enforcement officials will be immediately notified.



**LEGAL REFERENCE:**

Idaho Code Sections

33-506

33-512

32-717A

Family Educational Rights And Privacy Act of 1974

20 USC 1232g

34 CFR Part 99

IDAHO ATTORNEY GENERAL OPINION No. 93-2

**ADOPTED: 11/27/2007**

**AMENDED:**

The board of trustees of this district recognizes that cooperation with law enforcement agencies is essential for the protection of students, maintenance of a safe environment in this district's schools, and the safeguard of all district property.

The district will also cooperate with other state and local public agencies insofar as those agencies' responsibilities and duties relate to public school students.

### **INTERVIEWING STUDENTS**

This district will allow law enforcement and health and welfare agents to interview students, relative to child protection or criminal investigations, at school facilities, during school hours, upon notice of the need for such interview. Upon receiving notice of the need for such interview and identification of the interviewer as a law enforcement agent, the superintendent or designee will provide a private room in which the interview(s) may be conducted. No school official or staff member will be present during the interview unless requested to do so by the law enforcement agent.

School officials will take no actions to delay or otherwise interfere with law enforcement's interview, removal into protective custody, or arrest of the student.

### **NOTIFICATION OF PARENTS**

Law enforcement is not required to notify the parent that his/her student is being interviewed relative to a child protection investigation. School officials will not notify the parent regarding the fact that the student is being interviewed by law enforcement, unless specifically requested to do so by the law enforcement agent. In the event that a parent inquires regarding the interview, the school officials will refer the parent to law enforcement.



### **LEGAL REFERENCE:**

Idaho Attorney General Opinion No. 93-2

**ADOPTED: 11/27/2007**

**AMENDED:**

To protect the morals, health, and safety of students, the superintendent or designee will deny, at his/her discretion, entrance onto the premises of any district school or any building used for school activities to registered sex offenders or persons required to register under the sex offender registration act of whom the district has knowledge.

District administrators may report to law enforcement any registered sex offender or person required to register under the sex offender registration act who has not been granted permission pursuant to this policy and who is observed or known to be on the premises, or loitering within 500 feet of the property line of a school or other location where a school activity is scheduled to occur.

School personnel shall not use information received by the district regarding any registered sexual offender to harass, intimidate, commit a crime against, or cause harm to any person.

For purposes of this policy, "school premises" shall mean all school buildings, grounds, or where district-sponsored activities will occur, without regard to the location of the activity, and shall include means of transportation sponsored, owned, leased, or contracted by the district.



**LEGAL REFERENCE:**

Idaho Code Sections  
3-512(4) and (11)  
18-8301, *et seq.*  
18-8325  
18-8329

**ADOPTED: 3/17/09**

**AMENDED:**

[SCHOOL DISTRICT LETTERHEAD]

Date

Name  
Address  
Address

Re: Denial of Access to \_\_\_\_\_ School District Premises and Activities

Dear \_\_\_\_\_:

Enclosed herewith is a copy of Policy No. 1006 of the \_\_\_\_\_ School District No. \_\_\_\_, which prohibits the entrance onto school premises or school activities by registered sex offenders. Your name and address appear on the Idaho State Police web page indicating that you reside within the boundaries of the \_\_\_\_\_ School District, and you have been required to register as a sexual offender. I am aware that you have a child enrolled in the school district and, as such, may wish to gain information regarding your child's progress and education. As a result, I am notifying you that you are prohibited from entering any school buildings or grounds, or attending any school events or activities, except as specifically directed by me.

The Board of Trustees has a duty to assure the safety and well-being of students, and is empowered by Idaho Code Section 33-512(11) to make such prohibition:

To prohibit entrance to each schoolhouse or school grounds, to prohibit loitering in schoolhouses or on school grounds and to provide for the removal from each schoolhouse or school grounds of any individual or individuals who disrupt the educational processes or whose presence is detrimental to the morals, health, safety, academic learning or discipline of the pupils. A person who disrupts the educational process or whose presence is detrimental to the morals, health, safety, academic learning or discipline of the pupils or who loiters in schoolhouses or on school grounds, is guilty of a misdemeanor.

Under Idaho law, any violation of this directive on your part may result in trespassing charges and disruption of educational process charges being filed against you, as well as law enforcement being immediately asked to respond to the site.

Further, Idaho Code Section 18-8329 makes it a misdemeanor for a registered sex offender to be on the premises of any school building or school grounds when the person has reason to believe children under the age of eighteen (18) are present, with limited exceptions to this exclusion.

The \_\_\_\_\_ School District takes its duty to assure the safety and well-being of its students very seriously. If you have questions regarding this matter, or if you wish to request an exception to the policy, please contact the district office during regular business hours at \_\_\_\_\_ to discuss such arrangement.

Sincerely,

\_\_\_\_\_  
Superintendent

Enclosure—Policy No. 1006



Community participation in this district is important for improving the quality of education for the students. Therefore, this board intends to make every effort to identify the desires of the community and to be responsive to those desires.

Patrons of this district are encouraged to express their ideas, concerns, and judgments through:

1. Written suggestions or proposals;
2. Presentations at public hearings;
3. Responses to survey;
4. Comments at meetings of this board; and
5. Service on citizens advisory committees.

The advice and the concerns of the public will be carefully considered. In evaluation of such advice, the first concern of this board will be the educational program as it affects students.

### **MATERIAL DISTRIBUTION**

No organization may distribute flyers or other materials related to political issues or special interests on school property without having submitted a written request to and received a written approval from the superintendent of schools in advance of the distribution. Only those groups or organizations that have materials directly related to the curriculum and determined by the superintendent to be educationally related may receive approval for distribution.

### **RELATIONS WITH OTHER POLITICAL AGENCIES**

Cooperation with law enforcement agencies is essential for the protection of students, for the maintenance of a safe environment in this district's schools, and for the safeguard of all school property.

This district will also cooperate with other state and local public agencies and those agencies' responsibilities and duties that relate to public school students.



**LEGAL REFERENCE:**

Idaho Code Section 33-506(1)

**ADOPTED: 11/27/2007**

**AMENDED:**

Patrons from this district having concerns or complaints regarding any aspect of this school district and/or the services it provides to the school-age students residing in its boundaries may submit those concerns or complaints in writing following the procedure set forth below:

1. Matters concerning an individual school will be discussed first with the principal of that school;
2. If the patron believes that the matter was not resolved at the school level, it may then be brought to the superintendent;
3. If the problem is not resolved with the superintendent of schools, it may then be brought before the board in the following manner:
  - a. The request, concern, or complaint will be submitted in writing to the board at least five (5) days before the regularly scheduled board meeting;
  - b. Participants must identify whom they represent and may be asked to comment on their questions or problems;
  - c. Personnel complaints against any school district employee will not be heard in open session;
  - d. The board reserves the right to set time limitations for presentations and speakers.

Individuals with complaints regarding library resources or textbooks will follow the complaint procedure set forth in the policy entitled Library and Resource Center Materials found in SECTION 600: EDUCATIONAL PROGRAMS.



**LEGAL REFERENCE:**

Idaho Code Section 33-506(1)

**ADOPTED: 11/27/2007**

**AMENDED:**

Establishing and maintaining good public relations with the community and other governmental organizations requires a concerted effort by the entire school district staff. Each school will make an effort to inform the public of various educational achievements, activities, and goals.

The most important public relations ambassadors are the teachers who work directly with students every day. All employees are encouraged to participate in community activities and demonstrate to the community by their words, attitudes, and actions the ideals set forth by this district.



**LEGAL REFERENCE:**

Idaho Code Section 33-506(1)

**ADOPTED: 11/27/2007**

**AMENDED:**

Website Accessibility and Nondiscrimination

The District is committed to ensuring that people with disabilities have an opportunity equal to that of their nondisabled peers to participate in the District’s programs, benefits, and services, including those delivered through electronic and information technology, except where doing so would impose an undue burden or create a fundamental alteration.

Benchmarks for Measuring Accessibility

In order to assure that people with disabilities have an opportunity equal to that of their nondisabled peers to access information delivered through electronic and information technology, all pages on the District’s website will conform to the W3C Web Accessibility Initiative’s (WAI) Web Content Accessibility Guidelines (WCAG) 2.0 Level AA and the Web Accessibility Initiative Accessible Rich Internet Applications Suite (WAI-ARIA) 1.0 techniques for web content, or updated equivalents of these guidelines, except where doing so would impose an undue burden or create a fundamental alteration.

Website Accessibility

With regard to the District’s website and any official District web presence which is developed by, maintained by or offered through third party vendors and open sources, the District is committed to compliance with the provisions of the Americans with Disabilities Act (ADA), Section 504 and Title II so that students, parents and members of the public with disabilities are able to independently acquire the same information, engage in the same interactions, and enjoy the same benefits and services within the same timeframe as those without disabilities, which substantially equivalent ease of use; and that they are not excluded from participation in, denied benefits or, or otherwise subjected to discrimination in any District programs, services, and activities delivered online.

All existing web content produced by the District, and new, updated, and existing web content provided by third party developers, will conform to the WCAG 1.0 Level AA and the WAI-ARIA 1.0 techniques for web content or updated equivalents. This policy applies to all new, updated, and existing web pages, as well as all web content produced or updated by the District or provided by third-party developers.

Website Accessibility Concerns, Complaints, and Grievances

**COMMUNITY YOUTH GROUP ACTIVITIES**

All students are encouraged to become involved in the various community youth group activities available. However, no student, as part of a school program, will be required to participate in non-school community youth group activities.

**SECRET SOCIETIES PROHIBITED**

No person, group, or organization will establish a fraternity, sorority, or secret society whose membership is comprised in whole or in part of students enrolled in the public elementary or secondary schools in this district, or solicit a student to become a member of such organization; nor will students enrolled in any of this district's public schools become a member of such organization, or pledge himself or herself to become a member of any such organization.

A fraternity, sorority, or secret society will be interpreted as any organization, the active membership of which is comprised in whole or in part of students enrolled in this district's schools, and which exists or perpetuates itself wholly or partly by selecting members on the basis of the decision of its membership rather than upon the basis of the right of any student, qualified by the rules and regulations of the school, to be a member. The definition will not be construed to include organizations institutionally sponsored by agencies of public welfare, such as the Boy Scouts of America, Girl Scouts of America, Campfire Girls, the YMCA and YWCA, and similar organizations.

The board may withdraw the rights and privileges of students participating in such secret society or fraternity or sorority, may deny graduation, deprive students of credit, or suspend or expel such students.



**LEGAL REFERENCE:**

Idaho Code Sections 33-1901, *et seq.*

**ADOPTED: 11/27/2007**

**AMENDED:**

Student groups, with the permission of the building principal, may participate in nonschool-sponsored public events if such participation furthers an educational objective. A student's participation in any nonschool-sponsored event must be voluntary.

School groups desiring to participate in public events outside of the district wherein these events are not a regularly scheduled activity of the school must request permission to participate from the building principal at least thirty (30) days in advance of the anticipated activity. If any expenditure of school funds is required, prior approval must come from the board.



**LEGAL REFERENCE:**

Idaho Code Section 33-506

**ADOPTED: 11/27/2007**

**AMENDED:**

It is against district policy for any teacher or administrator to require any student to enter or participate in any contest sponsored by organizations or groups not part of this district.

School administrators or teachers will have the authority to evaluate contests and advise individual students on participation.



**LEGAL REFERENCE:**

Idaho Code Section 33-506

**ADOPTED: 11/27/2007**

**AMENDED:**



Students and district employees may voluntarily participate in philanthropic fund drives, local or national, but compulsory participation will be prohibited.

No organization or individual will be allowed to solicit or collect money from individual students during school hours without prior authorization from the superintendent or designee.



**LEGAL REFERENCE:**

Idaho Code Section 33-506

**ADOPTED: 11/27/2007**

**AMENDED:**

It is against district policy for teachers' or students' groups to undertake any money-raising activity in the school or in the community without the approval of the building principal for such sponsorship.



**LEGAL REFERENCE:**

Idaho Code Section 33-506

**ADOPTED: 11/27/2007**

**AMENDED:**

No employee of the district will solicit or encourage solicitation of gifts for himself or herself.

While recognizing that the actions of other individuals or organizations cannot be controlled, it is the intent of the district to discourage individuals or organizations from presenting gifts to school employees except in recognition of special occasions or special services rendered to the school or community.

District employees are urged to refuse to accept any gift that would tend to place them or the district in a compromised or embarrassed position.

Teachers are specifically directed not to obligate themselves to give prizes or awards of any intrinsic value to students, or to accept gifts of consequence from students.



**LEGAL REFERENCE:**

Idaho Code Sections

33-506

18-1351

18-1356

18-1359

18-1360

**ADOPTED: 11/27/2007**

**AMENDED:**

It is against district policy for any school employee to loan district equipment to individuals or organizations unless the loan is a condition of the rental of a school facility.

Nothing in this policy prevents the district from loaning equipment to other taxing units or other agencies in emergency situations.

The board of trustees reserves the right to waive the above policy based on the merit of the request for use of the equipment.



**LEGAL REFERENCE:**

Idaho Code Sections

33-506

33-601

**ADOPTED: 11/27/2007**

**AMENDED:**

The advertising of commercial products or services is not permitted in school buildings or on school grounds or properties unless pre-approved by the building principal.

This policy does not prevent advertising in student publications that are published by student organizations, subject to administrative control. Free commercially-sponsored teaching aids may be used if the content of the teaching aids is approved by the building principal.

Solicitation of sales or use of a school name or of this school district to promote any product is not permitted.



**LEGAL REFERENCE:**

Idaho Code Section 33-506(1)

**ADOPTED: 11/27/2007**

**AMENDED:**

It is the intent of the board of trustees of this district that the district takes reasonable actions to provide a safe environment for all participants and spectators at school-sponsored events. While the board encourages parents, patrons, and visitors to take an interest in the district's educational programs, including extracurricular activities, and attend those events open to the public, the board has an obligation to maintain an atmosphere of respect, order, and professionalism on district premises and at school-sponsored events. In addition, this district adopts the sportsmanship standards imposed by the Idaho High School Activities Association (IHSAA). Individuals attending events sponsored by the district and/or IHSAA are expected to demonstrate respect, order, and good sportsmanship. Failure to do so may result in revocation of the right to attend such events.

Any conduct, including, but not limited to, verbal and/or physical assault of another individual, on district premises or at school-sponsored events that is determined by school officials to be disruptive to the educational process or detrimental to the morals, health, safety, academic learning, of discipline of students is prohibited.

The superintendent or designee has the authority to determine if an individual's conduct violates this policy. In the event such disruption or detrimental conduct is determined to have occurred or is occurring, the individual(s) causing the disruption will be notified in writing, or verbally, to immediately depart from the district premises or school-sponsored event. In the event the individual(s) refuse to depart or, without permission or invitation, return and enter the district premises or school-sponsored event, it will be deemed to be trespassing and may be referred to law enforcement and/or the prosecuting attorney.

### Conduct on School Property

In addition to prohibitions stated in other District policies, no person, including a student, on school property shall:

1. Injure or threaten to injure another person;
2. Damage another's property or that of the District;
3. Violate any provision of the criminal law of the State of Idaho, or any town or county ordinance;
4. Smoke or otherwise use tobacco products;
5. Consume, possess, or distribute alcoholic beverages, illegal drugs, or possess dangerous weapons at any time;
6. Impede, delay, or otherwise interfere with the orderly conduct of the District's educational program or any other activity occurring on school property;
7. Enter upon any portion of the school premises at any time for purposes other than those which are lawful and authorized by the Board;
8. Willfully violate other District rules and regulations; or

9. To threaten by word or act to use a firearm or other dangerous or deadly weapon to commit an act of violence to any other person on school grounds.

As circumstances warrant, appropriate action will be taken by the District's designee.

### Definitions

"School property" means within school buildings, in vehicles used for school purposes, or on owned or leased school grounds.

"School grounds" means on the property of, or in a public or private elementary school or secondary school.

"Dangerous or deadly weapon" means a weapon, device, instrument, substance or material that is used for or capable of causing serious bodily injury or death.

"Firearm" means any weapon, whether loaded or unloaded, that a shot, projectile or other object may be discharged by force of explosion, combustion, gas and/or mechanical means, regardless if such weapon is operable.

"Tobacco use" means the use of a cigarette, cigar, pipe, smokeless tobacco in any form, and other smoking products specifically including electronic cigarettes, electronic nicotine delivery systems, or vaporizer smoking devices.

Legal Reference: 20 U.S.C. § 6081 Pro-Children Act of 1994  
I.C. § 18-3302I Threatening Violence on School Grounds  
I.C. § 33-205 Denial of School Attendance  
I.C. § 33-512 Maintenance of Schools  
I.C. § 39-5503 Prohibitions – Exceptions

### Policy History:

Adopted on: 11/27/07

Revised on: 10/21/14

At the beginning of each school year, the district administration will notify parents of each student attending a Title I school that the parents may request, and the administration will provide on parental request, information regarding the professional qualifications of the student's classroom teachers, including, at a minimum, the following:

1. Whether the teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
2. Whether the teacher is teaching under emergency or other provisional status through which state qualifications for licensing criteria have been waived.
3. The teacher's baccalaureate degree major.
4. Any other graduate certificate or degree held by the teacher, and the field of discipline of the certification or degree.
5. Whether the student is provided service by paraprofessionals and, if so, their qualifications.

#### **TITLE I SCHOOLS**

Additionally, Title I schools in the district must provide the parent/guardian of each enrolled student the following information in a timely manner:

1. Information on the level of achievement of the parent's child in each of the state academic assessments.
2. Timely notice that the parent's child has been assigned, or has been taught for four (4) or more consecutive weeks by, a teacher of a core academic subject who is not highly qualified.

#### **NOTICE REQUIREMENTS**

The district or school will provide the notice and information required in this policy in a uniform and understandable written format, including alternative formats upon request, and, to the extent practicable, in a language that the parents can understand.





**LEGAL REFERENCE:**

No Child Left Behind Act, Section 1111(h)(6)  
34 CFR Part 200.61

**ADOPTED: 11/27/2007**

**AMENDED:**

It is the policy of this district that military recruiters shall have access to secondary school students, in the same manner and to the same extent as is provided to postsecondary educational institutions and prospective employers.



**LEGAL REFERENCE:**

Elementary and Secondary Education Act (2001)

**ADOPTED: 11/27/2007**

**AMENDED:**